Open Call for a Feasibility Study Expert

CREATE – Economic Empowerment of Women through Creative Industries in Kosovo

Application period: 23 November–3 December, 2026

Artpolis – Art and Community Center, with support from the German Government implemented by the Deutsche Gesellschaft für Internationale Zusammenarbeit GmbH GIZ, invites qualified experts to conduct a feasibility study and creative-sector labour market assessment in Peja, Gjakova, Istog, Klina and Deçan.

CREATE supports 50 economically inactive women aged 35–55, particularly women from rural areas and non-majority communities. The project aims to enable at least 30 participants to enter employment or establish activities generating regular income within the creative economy.

Purpose and responsibilities

The study will guide the project's training location, priority training areas, institutional cooperation and realistic employment pathways. The expert will:

- Map creative-sector businesses, employer demand, skills gaps and employment or self-employment opportunities in crafts, design, digital content, cultural production and marketing.
- Conduct field visits and consultations across the five municipalities with employers, public institutions and prospective participants.
- Assess barriers to women's participation, including care responsibilities, transport and digital access, and recommend practical support measures.
- Map institutional services and recommend referral and cooperation arrangements; compare municipalities and recommend a suitable training location and priority training tracks.
- Prepare and present a feasibility study with actionable recommendations, employer contacts and an implementation action plan.

The research must use a gender-sensitive, inclusive approach and respect informed consent and confidentiality. Artpolis will lead formal partnership agreements; recruitment, training delivery and job placement belong to later project phases.

Duration and fee

The assignment comprises 15 working days during December 2026 and January 2027. Final deliverables are due by 31 January 2027.

The fixed, all-inclusive fee is €3,000, equivalent to €200 per working day. It covers professional services, applicable taxes and VAT, travel, transport, accommodation, materials and all fieldwork and reporting costs. Artpolis will not cover any additional fees, allowances or reimbursements.

Expected deliverables

- Inception report, methodology and workplan: 15 December 2026.
- Preliminary findings and stakeholder mapping: 15 January 2027.
- Draft feasibility study: 25 January 2027.
- Final study, supporting materials and presentation: 31 January 2027.

Reports must be submitted in English, in editable Word and PDF formats, with mapping data in an editable spreadsheet. One consolidated revision round is included. The expert will report to the Artpolis Project Manager. Payment will be linked to acceptance of deliverables under the service contract.

Qualifications

Applicants should demonstrate:

- A university degree in economics, social sciences, business administration, development studies, or a related field is required. A master's degree is preferred.
- At least five years of relevant experience in feasibility studies, labour market assessments, sector research or economic development.
- Knowledge of Kosovo's creative industries and experience assessing market demand, skills gaps and employment opportunities.
- Strong research and reporting skills, excellent Albanian and good working English, and availability for fieldwork across all five municipalities.

Experience in women's economic empowerment, rural communities or inclusive employment programmes is an asset.

How to apply

Send the following documents to ojq.artpolis@gmail.com with the subject line "CREATE – Feasibility Study Expert":

1. Updated CV.
2. Brief technical proposal outlining the methodology, fieldwork approach and workplan.
3. Confirmation of availability for 15 working days and acceptance of the €3,000 all-inclusive fee, stating tax/VAT status.
4. Examples or references from relevant assignments, where available.

Submit your application between 23 November and 3 December 2026.

Selection will consider relevant experience, creative-sector knowledge, methodological quality, inclusive research practice and availability.